



NACOGDOCHES COUNTY

Job Opportunity

Position: Facilities Worker
Department: Environmental Services
Salary: \$11.00 per hour, plus benefits
Type: Regular, Full-Time

Application Deadline: ~~October 31, 2019~~
deadline extended to: 11/15/2019

General Description:

The Facilities Worker is responsible for performing a wide variety of building and grounds maintenance, repair and cleaning tasks on Nacogdoches County facilities. Performs general grounds keeping and landscaping duties. Picks up litter from parking areas, lawns, flower beds and other County owned grounds. Cleans Courthouse and other County offices; sweeps, vacuums, dusts, mops, empties trash. Assists in the setup of facilities for events and meetings. Performs other duties as required including, but not limited to, assisting other departmental employees in the completion of assigned tasks.

Knowledge, Skills & Abilities:

- Ability to understand and follow instructions and directions
- Ability to work independently in the absence of direct supervision
- Ability to effectively communicate with others both verbally and in writing
- Ability to perform a variety of semi-skilled construction and maintenance tasks that may include heavy manual labor
- Ability to use cleaning chemicals and supplies in a safe and proper manner
- Skilled in the safe use and operation of hand and power tools
- Skilled in the safe use and operation of landscaping equipment used for mowing, trimming and weed eating
- Ability to work for short periods of time wearing a respirator
- Ability to interact courteously and effectively with other employees, departments and offices
- Ability to drive county vehicles to other county offices and facilities

Additional Information:

- Work is completed both in and out of doors, in all levels of climate and weather
- Exposure to extreme temperatures
- Exposure to noise, dirt, dust, smoke, fumes and strong odors
- Exposure to electrical hazards and power driven equipment
- Work occasionally performed in high places; on ladders and roofs
- Work occasionally performed in confined places and on slippery and/or uneven surfaces
- Requires ability to perform extensive manual labor
- Requires ability to lift loads sufficient to perform heavy maintenance

Qualifications:

- High School Diploma or GED
- Valid Texas Driver's License
- Preferred: Minimum of one year of facilities maintenance, custodial or grounds keeping experience

Instructions:

Submit a completed and signed Nacogdoches County Employment Application to the address below by 11/15/2019. Resume and professional references may be attached to the application, but are not accepted in place of the completed application.

Submit application to: Human Resources Department
Nacogdoches County
101 W. Main St., Ste. 161
Nacogdoches, TX 75961